

Tellico Plains Public Library Board of Trustees
Meeting Minutes -March 22, 2019

Board Members Present: Jim Sirmans, President; Sherri Raby, Vice President; Carrie Brame, Treasurer; Sharon Bodie, Secretary; Pam Mathews

Absent: Greg Newman, Denise Watson

Also Attending: Brenda Bertino, Library Director; Nikki Branam-Snyder, Assistant Director of the Regional Library; Misten Slempp, President of the Friends of the Library

Agenda

- Approval of Minutes
- Financial Report
- Library Addition Status
- Director's Remarks
- Friends of the Library Representative Remarks
- Regional Library Representative Comments
- New Business/Wrap Up

Minutes from the January 11, 2018 meeting were approved.

Financial Report - Carrie Brame provided financial statements outlining income and expenses and a current balance sheet. The checking account is currently at \$36,931.53. A grant of \$1406 has been received.

Library Addition Status - Pam Mathews reported that the initial schematic maps are to be completed within the next two to three weeks. After completion of the schematics a meeting will be held with the architect. Pam Mathews, Jim Sirmans and Mistem Slempp, who is also an architect, will meet with the architect, Sam Moser of Main Street Studio Architects.

Director's Remarks

Brenda Bertino presented an update of the library staff. Hannah Madden remains on maternity leave and Kim Cousins, a volunteer, is temporarily serving as a replacement for Hannah. Shirley Lee, assistant librarian, has decided to retire, effective March 28, 2019. An advertisement to fill the vacancy is upcoming. Brenda completed evaluations on the assistant librarians, with those receiving satisfactory reports.

Materials received - Four HP computers from a tech grant have been received. However, HP had to replace the parts for one of the computers, as it would not operate. 150 non-fiction juvenile books from Baker and Taylor have been donated to the library.

Friends of the Library Representative Remarks - Mistem Slempp reported that the 501c3 status is now official. The Friends group has a book sale planned for March 23. New children's books will be purchased with 50% of the funds from the sale of children's books at the sale. The group has also established a new website for the library, tellicoplainspubliclibrary.org. Other activities include raising \$600 at the Cherohala Festival in October and having a booth at the Candlelight Walk to provide library cards to children and recruit new members for Friends.

Regional Library Director Comments - Nikki Branam-Snyder presented information on: upcoming training opportunities, 2018 Facts and Figures for the state, and information about the counties in the Regional Library.

New Business

Pam Mathews shared information about the Great Tellico History Day on June 22 to celebrate the 200th anniversary of Monroe County. Some of the activities planned are a commemorative walk, living history tables, and a fire arms demonstration by Ft. Loudoun. The library and/or Friends of the Library are asked to participate in the events.

2019 Meetings: May 10, July 19, September 20, and November 15

Attachments: Financial Reports, 2018 Facts and Figures, Population Served per Library, Per Capita Funding by County